



CLUB CONSTITUTION (SA-3)

Each club must establish the fundamental principles on which the club is to operate and define its primary club objectives. To be considered a club at CFK, the club's constitution and its bylaws must be presented as follows:

Constitution of _____ of The College of the Florida Keys
(Club Name)

Purpose

The purpose of this club is to provide an opportunity for students at The College of the Florida Keys:

(Reason for existence, goals of the organization, examples may include provide a sense of community; maintain academic freedom; promote leadership skills)

Membership

The club is open to all currently enrolled students at The College of the Florida Keys. The club shall not discriminate against any student based on race, color, religion, sexual orientation, national origin, creed, age, disability, marital status, political affiliations, or veteran status. Club members are entitled to one vote.

Membership dues (if applicable)

Membership renewals (if applicable) will begin in the Fall term of each year.

1. The amount of \$ _____ will be charged each semester/year for membership dues.
2. The dues will be paid the first month of the semester the student becomes a member.

Election of Officers

Elections must be established at the initial chartered term and each term after that. Once club officers have been confirmed, each shall be entitled to vote and shall hold one (1) term or two (2) consecutive terms for the total of one academic year of office.

Club officers must be enrolled and maintain at least (6) credit hours each semester and have a cumulative GPA of 2.5 or above during the term of office. Incoming students (those who have not previously attended a postsecondary institution or have no existing CFK grade point average) shall be exempt from the qualification requirements during the first academic semester in office or until a cumulative CFK GPA has been established.

Vacancy of Office

If the President position becomes vacant, such vacancy shall be filled by the succession of the Vice-President.

If the positions of the Vice-President, Secretary, or Treasurer become vacant:

- A. The members elect the new officer, or
- B. The President appoints the officer, and the members must approve

Meetings

All meetings of the club may be governed by Robert's Rules of Order (recommended, not required).

Meetings shall be held on a weekly, monthly, or as needed basis.

Amending Constitution

After deliberation of a proposed amendment, it shall be tabled until the next meeting, when it will be brought up for a vote. A 2/3 majority will be required to pass an amendment. The club advisor or an officer will submit a revised constitution to the DSA.

Rules

The club rules shall comply with the Student Activities Handbook and all other College policies and procedures (e.g., Student Handbook and College Catalog). Those rules and guidelines are hereby incorporated in total. No drugs, tobacco, or alcohol on-campus or promoted by any club off-campus.
